

# Minutes from ASQ Section 1216 Board Meeting

Meeting Date: 10/16/07

Location: Winona, MN

Attendees: Scott Braaten, Dan Rand, Lynn Keller, Marv Seppanen, Alan Spalding, Denise Wermager, Byron Collins, Jim Subart

## **Business**

Scott Braaten called the meeting to order at 5:30 PM. A quorum was present.

The treasurer reported that a PayPal account is now set up for the section monies and the existing bank account was transferred to the new account.

Goals for the section management plan (SMP) need to be reviewed and updated.

- Scott will send the SMP out for review.

The budget is still awaiting review and submittal.

Flood Relief Donation: A proposal made at the August planning meeting to donate \$250 to the Red Cross for local flood relief.

- Scott will check with the Red Cross on how to proceed then contact ASQ national regarding matching funds.

Speaker gifts: There are about six mugs remaining to give to presenters. The group discussed other types of gifts but decided to look into ordering more mugs.

A meeting planning document was started last year. This will be finalized and submitted for approval at a future meeting.

## **Program**

Mr. Joel Smith, Commercial Sales Representative for Minitab Inc. presented the capabilities of the latest release of Minitab statistical software.

The next regular meeting will be combined for November and December. It is tentatively scheduled for Tuesday, December 4<sup>th</sup> 2007.

- Scott will check into doing a tour of Quick Trip in La Crosse.

Meeting was adjourned.